

POKHARA
RECRUITMENT

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**COMPANY
PROFILE**

Message from **the CEO**

Ramchandra Pantha
Chief Executive Officer



Namaste & Greetings from Pokhara Recruitment, Nepal! It's our utmost pleasure to introduce Pokhara Recruitment, as a prominent Human Resource Management Agency established to be a partner with Global Clients and provide the finest Human Assets from Nepal. We are a team of committed young entrepreneurs contributing elite executive pursuit and selection services to distinct corporate of all extents with all diverse business significance.

Pokhara Recruitment is a registered company approved by the Government of Nepal (Ministry of Labor and Transport Management) & the registration allows us to accommodate the entire staffing needs of the clients without complexities. We have a track record of recruiting thousands of management professionals, technical and non-technical personnel, skilled, semi-skilled, and unskilled workers for clients in the Malaysia, Gulf, and other countries.

Our team leaves no stone unturned up to your full satisfaction. Let's make it happen to recruit the best human assets in your reputed company with your kind co-operation and co-ordination.





Nepal & Nepalese

In the lap of the Himalayas, is a beautiful landlocked country bordered by China to the north and India to the East, West and South. Even though small in area (93rd in the world), Nepal is known for its hard working and highly sought after workers that are largely unemployed. From bone chilling cold in the Everest region to highly hot and humid warmth, there is a diverse climate in this small country and that gives rise to a highly diverse population.

From Mongolian people in the North to Aryans in the South, the only thing common you will find among these Nepalese population is the hard working attitude, loyal and trustworthy nature and the determination to out-perform themselves. There are more than 10 million Nepalese workers spread around the globe. From highly skilled to unskilled, Nepalese workforce is considered to be one of the best in their field. No wonder Nepalese workforce is always the first choice for Employers !



About Us

Pokhara Recruitment Pvt. Ltd. is a well-established recruitment agency in Nepal registered under the Government of Nepal, Department of Labor and employment promotion, License No. 1426/074/075. We began this journey with the ambition of filling the gap between Nepalese unemployed workforce and global manpower demand. Nepal is a country known for its hardworking and honest population. We are highly regarded as one of the best and most sought-after workforce. From highly intellect to very strong to very hardworking, Nepalese have always excelled in their roles worldwide and are always the first choice for the employers.

We are the right choice for both the employers and the employees. We have built a team of highly trained and professional members that provide the best match between the job and the job seekers. From highly skilled to unskilled, we have a database of personnel waiting to be placed at their dream job. This is done by following the highest efficiency and quality standards and screening to make sure that only the perfect candidate is hired. We would also like to take this opportunity to thank you for taking an interest in Pokhara. Always there for you.



What We Provide

CIVIL :

- ❖ Mason (Plaster, Tiles & Bricks)
- ❖ Plumber
- ❖ Shuttering Carpenter
- ❖ R.C.C. Fitter / Steel Fixer
- ❖ Wall Painter, Spray painter
- ❖ P.O.P. Sheet & Gypsum Board Fixer
- ❖ Civil Helper

MECHANICAL :

- ❖ Arc Welder / S.S.Arc Welder / Structure Arc Welder
- ❖ A.C. Mechanic (Window & Split) / Central Plant / Chiller Plant / Hvac
- ❖ Lathe Machine / Injection Molding / Milling Machine / Cnc
- ❖ Pipe Fitter
- ❖ Aluminium Fabricator
- ❖ Steel Fabricator
- ❖ Duct Fitter
- ❖ Mill Wright Technician
- ❖ Heavy Duty Mechanic
- ❖ Sand Blaster
- ❖ Auto Painter / Denter / Auto Electrician
- ❖ Mechanical Helper



What We Provide

HOSPITALITY :

- ❖ Front Desk
- ❖ Manager
- ❖ Accountant
- ❖ Cook / Chef / Barista
- ❖ Waiter
- ❖ Housekeeping / Cleaner / Bell Boy
- ❖ PORTER

ELECTRICAL :

- ❖ House / Building Electrician
- ❖ Industrial Electrician
- ❖ Overhead Electrician
- ❖ H.T.L.T. Electrician
- ❖ Sub Station Electrician (Step Up, Step Down)
- ❖ Cable Jointer

SECURITY:

- ❖ Ex- Army
- ❖ Ex- Police
- ❖ Civil security guards
- ❖ DPS, PSBD



DOCUMENTATION:

The following documents are required from the employer to recruit nepalese workers from Nepal.

Demand Letter:

A formal letter issued by the employer addressing Glorious Overseas with the full details of:

- ❖ Job categories and the number of workers
- ❖ Monthly salary
- ❖ Contract period and working hours
- ❖ Other facilities like food allowance, Medical and insurance charges
- ❖ Free visa and air ticket costs

Power of attorney:

A letter issued by the employer authorizing Pokhara Recruitment to act on behalf of the Employer and recruit the required number of workers and to carry out all the necessary processes with the embassy and the government of Nepal.

Agency/Service agreement

This agreement is made between the Employer and Pokhara Recruitment stating all the conditions under which the manpower supplied from Nepal will be deployed .



Employment Contract:

This is a contract signed between the Employer and each employee from Nepal stating the terms of his job offer.

Guarantee Letter:

This letter is issued by the Employer stating the workers recruited from Nepal will not be sent to other countries for work purpose without their consent.

Consular Letter:

This letter is issued by the employer addressing the consulate general of the respective embassy informing the appointment of Pokhara Recruitment as the lawful agent of the employer and to carry out the all the formalities and processes for visa of the workers.

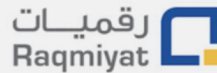
Apart from these For Saudi Arabia (KSA), these additional documents will be required:

- ❖ Counselor Letter/ Authorization Letter
- ❖ Company Registration Copy
- ❖ Visa Approval Slip (bank Slip)

Please note that the Demand letter should be attested by the chamber of commerce and then the Nepalese Embassy in the respective country.



Our Clientele



Member of the SNC-Lavalin Group



مؤسسة اركان الغد للمقاولات العامة
FUTURE CORNERS CONTRACTING EST.



ب.س.ك.ع
B.S.C(c)



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شركة مجموعة الخيول
Horses Group. CO. W.L.L



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Al-Baraka
Insulation & Contracting W.L.L.



SUSTAINABLE
TRADING & CONTRACTING



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